

University of Louisiana System

Title: EMPLOYEE TUITION AND
FEE POLICY

Effective Date: February 24, 2015

Cancellation: March 4, 2013

Chapter: Finance and Business

Policy and Procedures Memorandum

As a benefit for all eligible full-time employees of the institutions within the University of Louisiana System ("System"), employees of University of Louisiana System and their spouses and dependent children may enroll at any of the institutions w

- E. Retired faculty and staff, including those applying for disability retirement under the Louisiana State Employees' Retirement System or the Teacher's Retirement System of Louisiana, who have served less than 25 years in the System shall maintain eligibility for this tuition and fee policy.
- F. Spouses and dependent children of faculty and staff members employed on a full-time basis by a System institution are eligible

3. Whether to offer reduced tuition for coursework other than undergraduate courses, such as graduate courses ~~in or~~ courses including the amount of the tuition reduction for those courses and ~~which~~ category of individuals qualify for such expanded benefits including ~~an~~ institution's own employees and/or their spouses and dependent children or ~~the~~ employees of another System institution and/or their spouses ~~and~~ dependent children;
 4. Requiring participants to meet certain ~~criteria~~, such as grade point average or attendance requirements in ~~order~~ to receive the benefit;
 5. Rules regarding an institution's own ~~employees~~ during regular work hours or a minimum time period of employment for an institution's own employees; and/or
 6. More restrictive definitions of "depend~~ent~~ child" for purposes of this policy.
- M. System institutions are encouraged, ~~but~~ required, to extend reciprocity in a manner consistent with that provided to its own ~~employees~~ and their spouses and dependent children.
- N. Waivers to allow exceptions ~~to~~ this policy can be ~~granted~~ upon request by the host institution. Any exceptions to the provision ~~of~~ this PPM shall be submitted, with a full justification, to the System President ~~who~~ shall determine if such an exception will be made.
- O. These reductions are considered Qual~~ified~~ Tuition Reductions for purposes of Internal Revenue System ("IRS") Publication 970.

Policy References:

La. Att'y Gen. Op. 90-249
Internal Revenue System ("IRS") Publication 970

Review Process:

Legal Counsel
Institution Presidents

Distribution:

Institution Presidents